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**XX VICE-MINISTERIAL MEETING**

**REGIONAL CONFERENCE ON MIGRATION (RCM)**

**Mexico City**

**November 11-12, 2015**

# ACTION PLAN FOR CAPACITY-BUILDING OF RCM

The Vice-Ministers and Heads of Delegations of the Member States of the Regional Conference on Migration (RCM) participating at the XX Vice-Ministerial Meeting, held in Mexico City on November 11-12, 2015:

**Taking into account** that almost 20 years after its inception, RCM has been consolidated as a process for regional dialogue, consultation and cooperation in migration matters and that it needs to continuously renew its methods and working procedures in order to address the dynamics of the phenomenon of migration in an effective manner;

**Considering** the relevance of making adjustments to the procedures of the Conference to strengthen the participation of its members and relevant actors and improving its management control processes and its impact in the region;

**Highlighting** the interest of invigorating the dialogue between Member States, international organizations and civil society organizations in order to increase its effectiveness , including the agreement on the development of relevant public policies on migration in an a constructive manner;

**Affirming** that these measures are complementary and clarify decisions previously approved by the Deputy Ministers;

**Agree** to implement the following actions to strengthen RCM with the objective of broadening its coordination and effectiveness:

1. **Vice-Ministerial Dialogue: Structure and Definition**

To strengthen the effectiveness of the vice-ministerial meetings as a space for high-level dialogue within RCM, through the following actions:

1. To structure the vice-ministerial dialogue based on a more dynamic model, designating a facilitator and including a minimum of 2 presentations by vice-ministers on one of the components of the central theme of the meeting. The presentations will be made based on a standard questionnaire, prepared by the PPT, including – in addition to the experience of the represented country – the issues and recommendations or potential solutions to be discussed with the other participants. This will enable broader participation by Vice-Ministers and promote high-level dialogue. In addition, a format similar to the one used by the World Economic Forum (Davos) will be sought, strictly monitoring compliance with the time allocated for each presentation with the aim of structuring the discussions and stimulating the interest of the Vice-Ministers in making presentations, given that they are the basis for establishing the priority agenda;
2. Where viable, to promote the inclusion of on-site activities into the agenda of the Vice-Ministers, with the objective of enabling them to closely see how the central theme of the meeting is touched by the realities of each country acting as Presidency Pro-Témpore.
3. **Governance: Follow-up on the Agenda and the Commitments**

To charge the Technical Secretariat (TS) with following up on the issues and agreements addressed at the vice-ministerial meetings. Furthermore, to point out the commitment of the current Presidency Pro-Témpore, with support from the Troika, to follow up on these agreements, based on the following:

1. To replace the Conclusions by a Declaration and an Action Plan: the Declaration would include the decisions adopted by the Vice-Ministers concerning the central theme and other substantive matters of the agenda of RCM; and the Action Plan would consider administrative matters.
2. To ask the Presidency Pro-Témpore and the TS to elaborate a draft version/executive summary of the Vice-Ministerial dialogue, reflecting the results of the deliberations as part of the historical memory of the Conference that will be presented for the consideration of the delegations towards the end of the session.
3. To ask the PPT to act as coordinator in following up on commitments identified in the Declaration and Action Plan, with support from the TS and the Member States of the Troika,
4. In addition, to ask the TS to develop biannual template to facilitate self-assessments by each country with regard to the results achieved to better plan the work of the Conference;
5. To promote follow-up by the Troika on agreements and the work agenda relating to the central theme of the previous year, with the aim of generating effective results and providing continuity with the achievements and scope of RCM.
6. **Dynamics of the Dialogue and Addressing other Components of RCM**

With the objective of improving the dynamics of the dialogue and optimizing the working sessions held throughout the year, the following has been agreed:

1. To adjust the schedule of the annual meetings of RCM in order to hold the vice-ministerial meetings in autumn; the Regional Consultation Group on Migration (RCGM) and the subsidiary groups will hold a session in summer and another in autumn, prior to each vice-ministerial meeting;
2. To conduct, as appropriate, seminars, workshops or other activities with participation of civil society and other relevant actors, as part of the preparatory work and with the aim of enriching the analysis of the central theme;
3. To invite international organizations, observer countries and special guests, in case they are interested, to make presentations on the central theme during the meetings of the Conference.
4. To ask international organizations, observer countries and special guests, to submit their reports to Member States at least 30 days in advance of each meeting in order to enable reviewing these reports appropriately.
5. **Dialogue with the Regional Network for Civil Organizations on Migration (RNCOM)**

To strengthen the dialogue with civil society represented by RNCOM through the following actions:

1. To broaden the model for dialogue with civil society based on promoting the participation in specialized meetings, including the RCGM and the RCM meetings, holding discussions to identify joint agenda items and advocacy issues;
2. To ask the Presidency Pro-Témpore to maintain contact with RNCOM – well in advance and in coordination with the Technical Secretariat – with the aim of developing an agenda on matters of interest relating to the central theme of the Conference.
3. **Technical Secretariat**

To ask the Coordinator of the Technical Secretariat of RCM to adjust its operations to the new functioning and dynamics of RCM, by means of these actions:

1. Strengthening the links with the focal points of RCM through use of the available technology;
2. Strengthening the links with RNCOM, with the objective of promoting productive dialogue;
3. Submitting the financial report of the Technical Secretariat by e-mail to Member States 40 days in advance to the RCGM meeting to enable its evaluation by relevant experts.
4. **Synergies: Links and Cooperation with other Forums**

Given the nature of the issue of migration and considering that other specialized forums and consultative processes exist at a sub-regional and global level, the Coordinator of the Technical Secretariat should, when appropriate, carry out the following efforts:

1. To align the agenda of RCM with those of other specialized forums and consultative processes based on shared interests; including the South American Conference on Migration (CSM), the Committee on Migration Issues of the Organization of American States (OAS), the Community of Latin American and Caribbean States (CELAC) and the Ibero-American Conference.
2. To explore mechanisms to improve cooperation and coordination with specialized international organizations.
3. To explore potential cooperation in areas such as, prevention, public awareness, information, communication and dissemination to enhance capacities in the assistance of migrants.