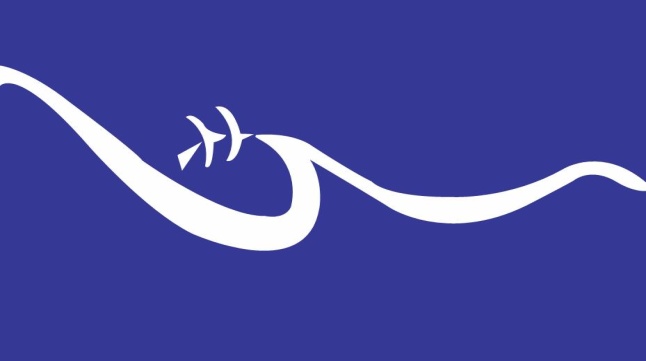
**REGIONAL CONFERENCE ON MIGRATION**

**“Fostering and strengthening regional dialogue and cooperation”**

**San Jose, Costa Rica**

**November 18th – 19th, 2013**

**Meeting of the Regional Consultation Group on Migration (RCGM)**

****

**Activity and Financial Report presented by the Technical Secretariat**

**Period: June to September/October 2013**

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# Introduction

**Section 1** describes actions implemented by the Technical Secretariat (TS) from June to October 2013, including general support for meetings relating to the work of the RCM, participation at various meetings, and support provided to the Government of Costa Rica in its capacity of Presidency Pro-Témpore (PPT), among other activities.

**Section 2** includes the financial report, including TS budget execution for the period from June to September, 2013, the budget approved for 2014, and the status of contributions by RCM Member Countries to the budget of the TS and the fund to assist the return of migrants in highly vulnerable situations – managed directly by the International Organization for Migration (IOM).

The **Annex** includes a table with the percentages of the total TS budget covered by Member Countries, also used to establish the respective contributions to the above mentioned Fund.

# Section 1: Activities

The main activities, in which the Technical Secretariat (TS) participated in the period comprehended from November 2012 to May 2013, are listed below:

## General Coordination Meetings with Governments

The TS held meetings with some governments for the coordination of joint activities, information exchange, presentation and updates on the RCM, among others. Detailed information on the meetings follows:

1. **Nicaragua (July 15th – 16th, 2013):**  With the objective to explore different places that may hold the RCM meetings, visits were scheduled to the main hotels in Managua, which had been previously identified as possible venues for the events. These visits were jointly coordinated with representatives from Migration, Foreign Affairs, and Interior institutions. Furthermore, meetings with government officials were held where other logistics elements were analyzed in order to define their possible impact in the organization of the meetings.
2. **Guatemala (August 29th, 2013):** Taking advantage of the participation in the Seminar on Unaccompanied Migrant Children, the TS attended a meeting with the new director of Migration. The meeting intended to familiarize the new director on the RCM structure and operational system.
3. **El Salvador (September 29th, 2013):** the coordinator attended a meeting with the new Director of Migration and the new General Director of the Human Rights Department in the Ministry of Foreign Affairs in order to familiarize them on the RCM, its structure, operation, financing, etc., and the responsibilities associated with the dynamics of the RCM
4. **Costa Rica (August 23rd, September 6th – 19th, October 8th, and October 24th, 2013):** An initial meeting was held with the Vice-Ministers of Foreign Affairs and Interior in order to determine the dates, budget and thematic aspects of the meeting of the Regional Consultation Group on Migration (RCGM). Subsequently, different meetings for the coordination of logistics and thematic issues facing the organization of the RCGM were held. Also, efforts were concentrated with the government of Costa Rica in the coordination and implementation of certain activities engaged within the RCM work, according to the PPT schedule.

## Activities within the Framework of the RCM

In general terms, the TS focused on coordinating with the Government of Costa Rica, giving special emphasis on the support required for the preparation and organization of the RCGM, the Regional Workshop on Integration, and the meeting of the Regional Coalition against Trafficking in Persons. Also, efforts were concentrated with the government of Guatemala in the coordination and implementation of the Seminar on Unaccompanied Migrant Children, within the framework of the RCM. The main aspects of the aforementioned events refer to:

1. **Seminar on Unaccompanied Migrant Children (La Antigua, Guatemala, 27th – 28th, August, 2013)**

This event was held in compliance with Point #10 of the Declarations from the last Vice-Ministers meeting of the Regional Conference on Migration (RCM), held in San José, Costa Rica, on June 27th-28th, 2013.

The main objectives of this seminar were defined to jointly address the problem that arises from the migration of unaccompanied children and adolescents, the identification and sharing of good practices in a comprehensive approach and the identification of bilateral and regional mechanisms for strengthening and creating strategies to protect, support and raise comprehensive care, that may land into the establishment of operating principles toward a regional mechanism for the comprehensive protection of migrant and refugee children and adolescents.

The ST provided the necessary support to make the call, airplane ticket purchase for participants; follow-up on the invitations sent, coordination of the agenda and logistic issues, among other aspects. Additionally, the ST participated as rapporteur and briefed the debates.

1. **Regional Workshop on Policies, Practices and Recommendations for the Return, Reintegration and Integration of Migrants (San Jose, Costa Rica, September 17th – 18th, 2013)**

Referring to the Point #9 of the Vice-Ministers Decisions and Heads of Delegations, within the framework of the XVIII Regional Conference on Migration (RCM), held in San José, Costa Rica, June 27 and 28, 2013, this workshop was held with the participation of the eleven RCM Member Countries.

This meeting had the objective to deepening discussions on return flows and their implications for countries receiving national returnees; as well as, the exchange experiences on integration, return and reintegration initiatives, in order to provide inputs for the development of public policies on these issues.

The role of the TS was to provide the necessary support to make the call, follow-up on the invitations sent, coordination of the agenda and logistics issues in coordination with the Government of Costa Rica, among other aspects. Additionally, the TS participated as rapporteur and briefed the debates.

1. **Meeting of the Regional Coalition against Trafficking of Persons (TiP) (San Jose, Costa Rica, October 11th, 2013)**

Following up on the agreements resulting from the Regional Meeting against Trafficking in Person held in Panama City on February 2nd -3rd, 2012, the meeting of the Regional Coalition was held in order to refine, within the framework of the RCM, the “Regional Guidelines for the Preliminary Identification and Referral Mechanisms for Migrant Populations in Vulnerable Situations”.

The TS provided the same type of support described in activity A and B of this report’s section.

## External Activities to the RCM

The TS participated in activities outside the RCM during the period of this report.

* “Latin American and Caribbean Regional Meeting of Experts on International Migration in Preparation for the High Level Dialogue on International Migration and Development,” to be held on July 10-11 in Santiago, Chile. The TS coordinator prepared a report for this meeting.

## Improvements and Changes to the Virtual Secretariat (VS)

**Private Site**

* Under “Meetings”
  + A virtual space was created for the *Seminar on Unaccompanied Migrant Children*, *the Regional Workshop on Policies, Practices and Recommendations for the Return, Reintegration and Integration of Migrants* and the meeting of the Regional Coalition against Trafficking of Persons (TiP). The agendas, logistical information, various working documents, the report on the conclusions on the discussed topics were posted.

The registration form for the events in the RCM was modified, with the objective to improve the data collection of participants.

* Under “What’s New”:
  + Schedule of activities relating to topics addressed by the RCM, prepared by the TS.
  + The “Friendly Guides” of the General Directionate of Migration de Costa Rica
* Other changes:
  + The information for each RCM Member Country is currently being updated, in accordance with the data sent to the TS by each country.

**Public Site**

* + Information on the *Seminar on Unaccompanied Migrant Children*, *the Regional Workshop on Policies, Practices and Recommendations for the Return, Reintegration and Integration of Migrants* and the meeting of the Regional Coalition against Trafficking of Persons (TiP) was posted.
  + The schedule of activities within the framework of the RCM for 2013 was posted.

## Other General Activities

Among other tasks, the TS have also been working on the following issues:

* Regular coordination with the RNCOM Technical Secretariat and with some international observers for the coordination of joint activities where financial support from such organizations is received.

# Section 2: Financial Report

## Overview: Incomes and Expenditures of the TS

Table 1 below shows a summary of the incomes and expenditures of the TS, based on the approved budgets for the period of July 1, 2003 – April, 2013.

**Table 1**

**Approved General Budgets against Incomes and Expenditures**

**(2003-2013 / In U.S. Dollars)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Budget Year | Approved Budget | Contributions Received | Contributions Pending | Contributions Pending,  Accumulated | Operating Costs | Net  Balance | Accumulated  Balance |
| 2003-2004 | $447,635 | $447,635 | $0,00 | $0,00 | $426,341 | $21,294 | $21,294 |
| 2005 | $282,724 | $282,724 | $0,00 | $0,00 | $273,867 | $8,857 | $30,151 |
| 2006 | $282,724 | $282,709 | $15,00 | $15,00 | $273,826 | $8,883 | $39,034 |
| 2007 | $282,724 | $282,764 | ($40,00) | ($25,00) | $296,904 | ($14,140) | $24,894 |
| 2008 | $282,724 | $282,749 | ($25,00) | ($50,00) | $233,845 | $48,904 | $73,798 |
| 2009 | $282,724 | $277,639 | $5,085 | $5,035 | $232,762 | $44,877 | $118,675 |
| 2010 | $282,724 | $273,144 | $9,580 | $14,615 | $276,759 | ($3,615) | $115,060 |
| 2011 | $282,724 | $272,744 | $9,980 | $24,595 | $292,106 | ($19,362) | $95,698 |
| 2012 | $282,724 | $263,042 | $19,682 | $44,277 | $273,868 | ($10,826) | $84,872 |
| 2013 | $282,724 | $262,688 | $20,036 | $64,313 | $222,765 | $39,923 | $124,795[[1]](#footnote-1) |

## Budget Execution for 2012

Table 2 shows the budget execution of the TS for the period of January – December 2012. The first part lists the approved budget, received and pending contributions for this year. The second part shows the budget execution.

**Table 2**

**Budget Execution**

**For the period of January – December 2012**

**In US$**

**Contributions by Member Countries**

|  |  |
| --- | --- |
| Approved Budget for 2012 | 282,724.00 |
| Contributions Received for 2012 | **263,042.00** |
| Pending Contributions for 2012 | **19,682.00** |

**Detailed expenses**

|  |  |  |
| --- | --- | --- |
|  | Approved Budget | **Expenses** |
| Staff Expenses | 173,779 | 165,319.97 |
| Support for Seminars and Meetings | 40,000 | 33,966.44 |
| Equipment and Internet Access | 31,000 | 43,350.06 |
| Studies and Research | 10,000 | 4,833.15 |
| Documents and Translation | 6,000 | 6,077.67 |
| Travel and *per diem* | 13,945 | 12,663.70 |
| Unforeseen Expenses | 8,000 | 7,656.96 |
| **Total Expenses, January – December 2012** | 282,724.00 | **273,867.95** |
| **Balance, December 31st, 2012** |  | **($10,826)** |

Source: IOM Financial Systems, December 2012.

**Table 3**

**Budget Execution of the RCM Technical Secretariat from January through September 2013**

**(Under the new budget structure)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | | |  |  |
|  | | | Approved Budget for 2013 | Expenses through September 2013 |
| **Staff *[[2]](#footnote-2)*** | | |  |  |
| Unit Coordinator | | | $78.840,00 | $62.696,71 |
| Information Technology Specialist | | | $45.664,00 | $41.685,65 |
| Project Assistant | | | $22.995,00 | $22.374,69 |
| Other expenses and staff reserves | | | $26.280,00 | $20.440,87 |
| ***Subtotal*** | | | **$173.779,00** | **$147.197,92** |
|  |  |
| **Operating expenses *[[3]](#footnote-3)*** | | |  |  |
| **Support for seminars and meetings (interpreting services, equipment, etc.)** | | | **$37.000,00** | **$20.495,13** |
| *Equipment* | | | *$14.000,00* | *$15.589,15[[4]](#footnote-4)* |
| *Translation* | | | *$7.400,00* | *$649,56* |
| *Interpreting* | | | *$13.000,00* | *2.150,00* |
| *Miscellaneous expenses* | | | *$2.600,00* | *$2.106,42[[5]](#footnote-5)* |
| Equipment and Internet access | | | $8.000,00 | $3.269,93 |
| **Office expenses** | | | **$41.000,00** | **$28.905,40** |
| *Rent and security services* | | | *$31.000,00* | *$15.191,46* |
| *Common services* | | | *$3.300,00* | *$10.997,99[[6]](#footnote-6)* |
| *Supplies* | | | *$6.700,00* | *$2.715,95* |
| Research studies | | | $1.000,00 | $0,00 |
| Documents and translation | | | $6.000,00 | $5.985,23 |
| Travel and per diem | | | $13.945,00 | $14.842,64 |
| Unforeseen expenses | | | $2.000,00 | $2.068,58 |
| ***Subtotal*** | | | **$108.945,00** | **$75.566,91** |
| ***Total*** | | | **$282.724,00** | **$222.764,83** |

Source: IOM Financial Systems, September 2013.

## Approved Budget for 2014

Table 4 shows the approved budget for the operation of the TS for 2014. No adjustments were made to items or figures from budgets for previous years.

**Table 4**

|  |  |  |  |
| --- | --- | --- | --- |
|  | | |  |
|  | | | Proposed Budget  2014 |
| **Staff** | | |  |
| Unit Coordinator | | | $78.840,00 |
| Information Technology Specialist | | | $45.664,00 |
| Project Assistant | | | $22.995,00 |
| Other expenses and staff reserves [2] | | | $26.280,00 |
| ***Subtotal*** | | | **$173.779,00** |
|  |  |
| **Operative expenses** | | |  |
| **Support for seminars and meetings (interpreting services, equipment, etc.)** | | | **$37.000,00** |
| *Equipment* | | | *$14.000,00* |
| *Translation* | | | *$7.400,00* |
| *Interpreting* | | | *$13.000,00* |
| *Miscellaneous expenses* | | | *$2.600,00* |
| Equipment and Internet access | | | $8.000,00 |
| **Office expenses** | | | **$41.000,00** |
| *Rent and security services* | | | *$31.000,00* |
| *Common services* | | | *$3.300,00* |
| *Supplies* | | | *$6.700,00* |
| Research studies | | | $1.000,00 |
| Documents and translation | | | $6.000,00 |
| Travel and per diem | | | $13.945,00 |
| Unforeseen expenses | | | $2.000,00 |
| ***Subtotal*** | | | **$108.945,00** |
| ***Total*** | | | **$282.724,00** |

## Contributions to the Budget of the Technical Secretariat (TS)

Table 5 below shows the status of contributions by RCM Member Countries to the budgets of the TS from 2009 to April 2013.

**Table 5**

**Contributions to the Budgets of the TS**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Approved scale of contributions since 2005** | | **Seventh Regular Operation Period** | | **Eighth Regular Operation Period** | | **Ninth Regular Operation Period** | | **Tenth Regular Operation**  **Period** | **Eleventh Regular Operation Period** |
|  | **1/01/2009 to 31/12/2009** | | **1/01/2010 to 31/12/2010** | | **1/01/2011 to 31/12/2011** | | **1/01/2012 to 31/12/2012** | **1/01/2013 al 31/12/2013** |
|  |  | |  | |  | |  |  |
| **Country** |  | ***Date of Receipt*** | | ***Date of Receipt*** | | ***Date of Receipt*** | | ***Date of Receipt*** | | ***Date of Receipt*** |
| Belice | **$5,000** | $5,000  (23/02/2012) | | $5,000  (23/02/2012) | | $5,000  (23/02/2012) | | **Pending** | | **Pending** |
| Canada | **$68,000** | $68,000  (12/02/2010) | | $68,000  (16/07/2010) | | $68,000  (18/08/2011) | | $68,000  (16/07/2012) | | $68,000  (20/08/2013) |
| Costa Rica\* | **$5,000** | $5,000  (paid during 2008) | | $5,000  (paid during 2008) | | $5,000  (paid during 2009) | | $5,000  (Paid during 2009) | | $5,000  (Paid during 2009) |
| El Salvador | **$5,000** | $5,000  (17/02/2010) | | $5,000  (10/09/2011) | | $5,000  (10/09/2011) | | $5,000  (28/03/2012) | | $10.000  (07/06/2013) |
| United States | **$141,360** | $141,400  (31/08/2009) | | $141,400  (21/09/2010) | | $141,400  (13/09/2011) | | $141,400  (24/09/2012) | | $141,400  (24/09/2013) |
| Guatemala[[7]](#footnote-7) | **$5,000** | $5,000  (06/10/2010) | | **(See footnote)** | | **(See footnote)** | | **(See footnote)** | | **Pending** |
| Honduras | **$5,000** | **Pending** | | **Pending** | | **Pending** | | **Pending** | | **Pending** |
| Mexico | **$33,364** | $16,682  (18/05/2009)  $16,682  (02/12/2009) | | $16,662  (14/05/2010)  $16,682  (18/05/2010) | | $16,662  (08/07/2011)  $16,682  (03/02/2012) | | $16,682  (04/04/2012)  $16,660  (06/11/2012) | | $16,660  (07/05/2013)  $16,660  (16/05/2013) |
| Nicaragua | **$5,000** | $4,875  (01/05/2010) | | $4,866  (01/06/2011) | | $5,000  (10/01/2012) | | $5,000  (29/10/2012) | | $4,968  (03/10/2013) |
| Panama | **$5,000** | $5,000  (14/02/2011) | | $5,000  (07/04/2011) | | $5,000  (07/04/2011) | | $5,000  (09/11/2012) | | **Pending** |
| Dominican Republic | **$5,000** | $5,000  (23/11/2009) | | $4,985  (29/10/2010) | | $5,000  (16/11/2011) | | **Pending** | | **Pending** |
| **TOTAL** | **$282,724** | **$277,639** | | **$273,144** | | **$272,744** | | **$261,483** | | **$262,688** |

Source: IOM Financial Systems.

## 

## Contributions to the Assistance Fund for the Return of Migrants

At the XI RCM held in San Salvador, El Salvador in May 2006, Vice-Ministers approved the establishment of a fund to assist the return of intra-regional migrants in highly vulnerable situations. Table 6 below shows the status of contributions from 2006 to 2013.

**Table 6**

**Contributions to the Fund to Assist the Return of Intra-Regional Migrants**

**in Highly Vulnerable Situations**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Country** | **Percentage** | **Contribution in US$** | **Contributions for 2006** | **Contributions for 2007** | **Contributions for 2008** | **Contributions for 2009** | **Contributions for 2010** | **Contributions for 2011** | **Contributions for 2012** | **Contributions for 2013** |
| Belize | 1.77% | $1,062 | $1,062 | $1,062 | $1,062 | $1,062 | $1,062 | $1,062 | Pending | Pending |
| Canada | 24.05% | $14,430 | $15,000 | $15,000 | $15,000 | $15,000 | $15,000 | $15,000 | $15,000 | $15,000 |
| Costa Rica | 1.77% | $1,062 | $1,062 | $1,062 | $1,062 | $1,062 | $1,062 | $1,062 | $1,062 | $1,062 |
| El Salvador | 1.77% | $1,062 | $5,000 | $5,000 | $5,000 | $5,000 | $5,000 | $5,000 | $5,000 | $10,000 |
| United States | 50.00% | $30,000 | $30,000 | $30,000 | $31,500\* | $31,500\* | $40,000 | $40,000 | $40,000 | $40,000 |
| Guatemala\*\* | 1.77% | $1,062 | $1,062 | (See footnote) | (See footnote) | (See footnote) | (See footnote) | (See footnote) | (See footnote) | Pending |
| Honduras | 1.77% | $1,062 | $1,062 | $1,062 | $1,062 | Pending | Pending | Pending | Pending | Pending |
| Mexico | 11.80% | $7,080 | $7,080 | $7,080 | $7,080 | $7,080 | $7,080 | $7,080 | $7,080 | $7,080 |
| Nicaragua | 1.77% | $1,062 | $1,062 | $1,062 | $1,062 | $1,062 | $1,100 | $1,100 | $1,100 | $1,100 |
| Panama | 1.77% | $1,062 | $1,000 | $1,000 | $1,062 | $1,062 | $1,062 | $1,062 | $1,062 | Pending |
| Dominican Republic | 1.77% | $1,062 | $1,062 | $1,062 | $1,062 | $1,062 | $1,062 | $1,062 | Pending | Pending |
| European  Union\*\* | NA | NA | NA | NA | NA | $40.116 | $33,093 | NA | NA | NA |
| **TOTAL** | **100.00%** | **$60,000** | **$64,452** | **$63,597** | **$64,952** | **$104,006** | **$105,521** | **$72,428** | **$70,304** | **$74,242** |

\* The United States has made an additional contribution for a brochure with information about the Fund and how it is managed. The brochure was produced by IOM, with the aim of disseminating information about the Fund, primarily among consular authorities of RCM Member Countries.

\*\* See footnote of Table No. 5.

\*\*\* For more information, see point #3 of the Conclusions of the RCGM, December 2009. The amount is lower for 2010 than 2009 due to variations in the exchange rates.

Table 7 details the numbers of people assisted by gender and people who have benefited from the Fund since 2009 until June 1st, 2013, according to data provided by the IOM.

**Table 7**

**People assisted by the Fund to Assist the Return of Intra-Regional Migrants**

**in Highly Vulnerable Situations**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Assisted migrants** | **2009** | **2010** | **2011** | **2012** | **2013**  **(October 31st,2013)** |
| **Women** | 71 | 91 | **26** | **41** | **12** |
| **Men** | 44 | 116 | **43** | **120** | **33** |
| **Total** | **115** | **207** | **69** | **161** | **45** |
|  | | | | | |
| **Detail of Unaccompanied children and adolescents** | 42 | 97 | 28 | 113 | 19 |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Country of origin** | **2009** | **2010** | **2011** | **2012** | **2013**  **(October 31st,2013)** |
| Belize | - | - | 0 | 2 | 0 |
| Costa Rica | 2 | 1 | 0 | 0 | 0 |
| Dominican Republic | - | - | 0 | 0 | 0 |
| El Salvador | 16 | 68 | 25 | 38 | 20 |
| Guatemala | 5 | 29 | 17 | 56 | 5 |
| Honduras | 42 | 58 | 19 | 56 | 14 |
| Mexico | 10 | 7 | 4 | 0 | 0 |
| Nicaragua | 34 | 29 | 4 | 6 | 5 |
| Panama | - | 2 | 0 | 0 | 0 |
| United States | 6 | 13 | 0 | 3 | 1 |
| **Total** | **115** | **207** | **69** | **161** | **45** |

# Annex 1: Percentages and Amounts of Contributions by RCM Member States to the Budget of the Technical Secretariat

The table below lists the contributions by RCM member states to the annual administrative and operating budget of the Technical Secretariat. Contributions are based on a scale of percentages of the total amount (see table below). The amounts to be contributed by each member state were approved by Vice-Ministers during the VI RCM, held in San Jose, Costa Rica in 2001.

|  |  |  |
| --- | --- | --- |
| **Country** | **Percentage** | **Contribution in US$** |
| Belice | 1.77% | $5,000 |
| Canada | 24.05% | $68,000 |
| Costa Rica | 1.77% | $5,000 |
| El Salvador | 1.77% | $5,000 |
| Estados Unidos | 50.00% | $141,360 |
| Guatemala | 1.77% | $5,000 |
| Honduras | 1.77% | $5,000 |
| México | 11.80% | $33,364 |
| Nicaragua | 1.77% | $5,000 |
| Panama | 1.77% | $5,000 |
| Dominican Republic | 1.77% | $5,000 |
| **TOTAL** | 100.00% | **$282,724** |

**How to Make Contributions**

Member Countries can pay outstanding contributions to IOM through any of the following options:

**Transfer in US$**

Option 1: Transfer to IOM-Geneva

Amount:

Citibank, N.A.,

399 Park Avenue

New York, NY 10043

SWIFT BIC : CITIUS33

ABA 021000089

**IOM Geneva a/c #: 30557053**

Detail:

Option 2: Transfer to the Bank Account of IOM in San Jose, Costa Rica:

Amount:

BANCO DE COSTA RICA

Avenida 2 - Central, Calles 4-6

San José, Costa Rica

SWIFT Code: BCRICRSJ

Credit to Account No. 176613-9

Detail:

For: Organización Internacional para las Migraciones

It is recommended that detailed information about the transfer be mailed to the IOM Office in San Jose after the transfer is made (see the postal address below):

Organización Internacional para las Migraciones

Avenida Central, entre calles 27 y 29, casa # 2775,

##### San José, Costa Rica

Apartado 122-2050

Send a confirmation to fax: (506) 2222-0590, Attention: Technical Secretariat

Option 3:

The least recommended option is to mail an international check to the address included above, payable to **Organización Internacional para las Migraciones,** specifying the reason for this payment. The drawback of this option is that it takes at least a month for the bank to release funds on the check.

1. This balance will be used only for contingencies, which include expenses related to the change of Coordinator of the Technical Secretariat. These expenses include: airfare for the incoming and outgoing Coordinator and their families, as well as transfer of household goods for both. These costs depend on the destination of the outgoing Coordinator and the place of origin of the incoming Coordinator. The estimate is of approximately $40,000 USD. [↑](#footnote-ref-1)
2. As agreed by the Vice-Ministers at the VI RCM held in San Jose, Costa Rica in 2001, job levels and salaries for TS staff are established, to the greatest possible extent, in accordance with standards and requirements regulated by the International Civil Service Commission (ICSC), as mandated by the United Nations General Assembly. This item covers IOM’s 5% overhead charge for terminal emoluments for all three staff members of the TS, as well as health and insurance premiums. [↑](#footnote-ref-2)
3. This item includes “Office Expenses”. [↑](#footnote-ref-3)
4. This includes the meeting of the RCM-RNCOM Ad-Hoc Group, held in San Salvador, El Salvador, 20-21 February, 2013 and the Regional Workshop on Policies, Practices and Conclusions for the Return, Reintegration and Integration of Migrants, held in San José, Costa Rica, 17-18 September, 2013. [↑](#footnote-ref-4)
5. This item includes the expenses related to the Meeting of the Central American Regional Coalition against Trafficking in Persons, held in San Jose, Costa Rica, on October 11, 2013 [↑](#footnote-ref-5)
6. This item includes the cost of services such as water, electricity, telephone, IT infrastructure maintenance, office cleaning and maintenance, landscaping, insurance, and others. [↑](#footnote-ref-6)
7. The Government of Guatemala proposed to the RCM Member Countries´ Vice-Ministers that in order to clear its outstanding contributions until 2012 in the amount of $20,615.8 USD, Guatemala would organize and fund the Seminar on Migrant Children and Adolescents to be held in Antigua Guatemala, Guatemala, from 27 to 28 August 2013. The Vice-Ministers, during the XVIII RCM held in San José, Costa Rica, June 27-28, 2013, deliberated on this request and approved the proposal, with the caveat that this was a one-time exception, sets no precedent for the RCM, and Guatemala show good faith by signing an agreement between the Ministry of Foreign Affairs and IOM to cover its contributions to the Technical Secretariat and the Fund to Assist the Return of Intra-Regional Migrants in Highly Vulnerable Situations starting 2013. [↑](#footnote-ref-7)